

APPENDIX B – SUBMISSION FORM

1. Operator Information

Please fill out the following form, naming one (1) person to be the operator's contact for the BDO process and for any clarifications or communication that might be necessary.	
Full Legal Name of Operator:	
Any Other Relevant Name under which Operator Carries on Business:	
Street Address:	
City, Province/State:	
Postal Code:	
Phone Number:	
Company Website (if any):	
Operator Contact Name and Title:	
Operator Contact Phone:	
Operator Contact Email:	

2. Offer

The operator has carefully examined the BDO documents and has a clear and comprehensive knowledge of the Deliverables required under the BDO. By submitting a proposal, the operator agrees and consents to the terms, conditions, and provisions of the BDO, including the Form of Agreement, and offers to provide the Deliverables in accordance therewith at the rates set out in its proposal.

3. Rates

The operator has submitted its rates in accordance with the instructions in the BDO. The operator confirms that it has factored all of the provisions of Appendix A, including insurance and indemnity requirements, into its pricing assumptions and calculations.

4. Addenda

The operator is deemed to have read and accepted all addenda issued by BNS prior to the Deadline for Issuing Addenda. The onus is on operators to make any necessary amendments to their proposals based on the addenda.

5. Communication with Competitors

For the purposes of this BDO, the word "competitor" includes any individual or organization, other than the operator, whether or not related to or affiliated with the operator, who could potentially submit a response to this BDO.

Unless specifically disclosed below under Disclosure of Communications with Competitors, the operator declares that:

- (a) it has prepared its proposal independently from, and without consultation, communication, agreement, or arrangement with any competitor, including, but not limited to, consultation, communication, agreement, or arrangement regarding:
 - (i) prices;
 - (ii) methods, factors, or formulas used to calculate prices;
 - (iii) the quality, quantity, specifications, or delivery particulars of the Deliverables;
 - (iv) the intention or decision to submit, or not to submit, a proposal; or
 - (v) the submission of a proposal which does not meet the mandatory technical requirements or specifications of the BDO; and
- (b) it has not disclosed details of its proposal to any competitor and it will not disclose details of its proposal to any competitor prior to the notification of the outcome of the procurement process.

Disclosure of Communications with Competitors

If the operator has communicated or intends to communicate with one (1) or more competitors about this BDO or its proposal, the operator discloses below the names of those competitors and the nature of, and reasons for, such communications:

6. No Prohibited Conduct

The operator declares that it has not engaged in any conduct prohibited by this BDO.

7. Conflict of Interest

The operator must declare all potential Conflicts of Interest, as defined in Section 3.4.1 of the BDO. This includes disclosing the names and all pertinent details of all individuals (employees, advisers, or individuals acting in any other capacity) who (a) participated in the preparation of the proposal; **AND** (b) were employees of BNS within twelve (12) months prior to the Submission Deadline.

If the box below is left blank, the operator will be deemed to declare that (a) there was no Conflict of Interest in preparing its proposal; and (b) there is no foreseeable Conflict of Interest in performing the contractual obligations contemplated in the BDO.

Otherwise, if the statement below applies, check the box.

- The operator declares that there is an actual or potential Conflict of Interest relating to the preparation of its proposal, and/or the operator foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the BDO.

If the operator declares an actual or potential Conflict of Interest by marking the box above, the operator must set out below details of the actual or potential Conflict of Interest:

8. Disclosure of Information

The operator hereby agrees that any information provided in this proposal, even if it is identified as being supplied in confidence, may be disclosed where required by law or by order of a court or tribunal. The operator hereby consents to the disclosure, on a confidential basis, of this proposal by BNS to the advisers retained by BNS to advise or assist with the BDO process, including with respect to the evaluation this proposal.

9. Proposal Irrevocable

The operator agrees that its proposal shall be irrevocable for the Irrevocability Period specified in the BDO, running from the moment the Submission Deadline has passed.

10. Execution of Agreement

The operator agrees that in the event its proposal is selected by BNS, in whole or in part, it will finalize and execute the Agreement in the form set out in Appendix A to this BDO in accordance with the terms of this BDO.

Signature of Operator Representative

Name of Operator Representative

Title of Operator Representative

Date

I have the authority to bind the operator.